

CONTINUING VOCATIONAL TRAINING COURSES CATALOGUE

Register form

IF YOU FILL IN THIS FORM BY HAND, PLEASE WRITE IN CAPITAL LETTERS

Applicant		
Mrs <input type="checkbox"/> Mr <input type="checkbox"/>		
Family name:		Surname:
Date of birth:		Nationality:
Address:	Zip code:	Country:
City:	Phone:	Fax:
E-mail address:		
Highest diploma obtained (title of degree, date, place):		
How long have you been working?		
Employer details (name, address, e-mail):		
Title/function in your last job:		
Training selected		
<input type="checkbox"/> A la carte Master's Module(s) <i>check if you are requesting one or more modules from the training map</i> <i>Cf. Masters syllabus or Presentation of the Master programs on our website:</i> https://www.iamm.ciheam.org/en/education/master-programmes/		
<input type="checkbox"/> Formation(s) courte(s) intensive(s) <i>à cocher si vous demandez une(des) autre(s) formation(s)</i> <i>Cf. IAMM catalogue « Continuing vocational training » or website:</i> https://www.iamm.ciheam.org/en/education/professional-training/		
Title(s) and dates of the course(s) selected:		

REGISTRATION FORM (continued)

Prior knowledge of the field

None Basic Intermediate

Why do you wish to take the training course(s) you have applied for?

Payment of training fees

Who pays for the training ?

Yourself

Organization/other:

Name of the organization:

Postal address:

Email :

Contact name:

If your organization finances the training and would like an agreement to be signed:

Agreement provided by the organization

CIHEAM-IAMM Agreement

Name of the signatory official :

ATTENTION: Please clearly state your full name and address on your payment, as well as the dates of the training session.

Accommodation

The IAMM offers accommodation in its new residence, bookable online:

<https://www.iamm.ciheam.org/en/education/campus-student-life/>

I, THE UNDERSIGNED, CERTIFY THAT I HAVE READ THE IAMM REGISTRATION AND PAYMENT TERMS AND CONDITIONS, AS WELL AS ITS CANCELLATION AND REFUND CLAUSES, AND I FULLY ACCEPT THE CONDITIONS.

N.B.: WE ADVISE YOU TO MAKE A COPY OF YOUR REGISTRATION FORM BEFORE SENDING IT TO CIHEAM-IAMM AT THE ADDRESS BELOW.

DATE :

SIGNATURE :

REGISTRATION TERMS AND CONDITIONS

You have chosen to participate in a continuing professional education course at CIHEAM-IAMM, and we thank you for your trust. We will be honored to welcome you to Montpellier.

REQUIRED DOCUMENTS

If you are enrolling in one or more Master modules à la carte:

- Completed registration form, accompanied by the indicated amount, unless payment is made on-site.
- CV
- Copy of the highest degree obtained
- If you are not a French speaker, a language proficiency certificate
- Motivation letter
- 2 passport-sized photos
- If you are a government official, a hierarchical authorization

If you are enrolling in training other than Master modules

- Completed registration form.

CONFIRMATION

A confirmation of your registration will be sent to you no later than 15 days before the start of the training.

PAYMENT OF TRAINING FEES

Training fees are due:

- No later than the first day of the course if individually financed.
- According to the terms of the agreement if financed by an organization.

INSURANCES

Each student shall obtain, if possible and according to their country's legislation, insurance covering illness, loss of money, valuables, luggage, theft, interruption of the training for personal or health reasons, and civil liability.

Note: Health and liability insurance can be purchased on-site at the time of registration (*Schneider Insurance Agency. Cost: 48 euros per month if you are under 40 years old, 81 euros if you are over 40 years old*).

CANCELLATION

In the event of cancellation of the course before arrival, the amount corresponding to the registration fee will be retained. In case of interruption, the training fees will not be refunded (except in particular cases, with justification and after review of the request). CIHEAM-IAMM reserves the right to cancel courses that do not have a sufficient number of registrations. In this case, the full amount paid will be refunded.

ATTENDANCE

Unless previously agreed with CIHEAM-IAMM, any hour, day, or part of the training not attended by the participant (late arrival, early departure, absence during the training) will not be subject to any refund or compensation.